



PAKISTAN OVERSEAS EMPLOYMENT PROMOTERS ASSOCIATION (POEPA)

License No. 02 by: Ministry of Commerce, Government of Pakistan

+92 51 835 72 74
info@poepa.com.pk
www.poepa.com.pk
Office # 07, 2nd Floor, Plaza 2000
I-8 Markaz, Islamabad

POEPA/09/2026

Date: September 18, 2026

ELECTION PROCEDURE & CODE OF CONDUCT POEPA ELECTION 2026-28

The following procedure and code of conduct shall be observed during the process of Elections of POEPA:

- 1- The Polling for Elections of **14 vacant seats of Associate Class & 14 vacant seats of Corporate Class** shall be held simultaneously at all designated Polling Stations/Booths.
- 2- The Office Bearers and Members of Executive Committee elected for at the completion of their tenure, they shall not be eligible to contest elections of POEPA for the next **02 year**.
- 3- The Polling will start at **09:00 AM** and will continue till **5:00 PM** without any interval.
- 4- The Elections shall be held by secret ballot.
- 5- Neither postal Ballot nor proxy shall be allowed.
- 6- The Ballot Papers in **WHITE COLOUR** will be used for Elections of Executive Members of **ASSOCIATE CLASS** and Ballot Papers in **YELLOW COLOUR** will be used for Elections of Executive Members of **CORPORATE CLASS**.
- 7- The Ballot Papers shall have duly numbered counterfoils and the voter shall sign or affix thumb impression thereon in the presence of Polling Agents of the candidates and the Polling Officer before the issuance of Ballot Paper to the Voter.
- 8- The Polling Officer shall verify the identity of the Voters through Computerized **CNIC** or **Membership Card issued by POEPA** or **Passport** or **Driving License**. Final List of Voters will be strictly followed.
- 9- After verification of Voter, the Polling Officer shall hand over the Ballot Paper to the Voter.
- 10- The Ballot Paper at all Polling Stations shall be signed by the Polling Officers which will be appointed by the Election Commission.
- 11- Once the Ballot Paper is issued to a Voter, he shall not be allowed to leave the Polling Station/Booth without casting in the Ballot Box.
- 12- The voter shall mark a sign of **Tick (✓)** on the Ballot Paper with a pen/marker against the names of candidates of his choice maximum to the number of seats contested for.
- 13- Adequate arrangements shall be made to maintain the secrecy of the polls.



1. *[Signature]* 25/09/2026

2. *[Signature]* 25/9/26

[Signature] 25/9/26

"Empowering OEP Community"

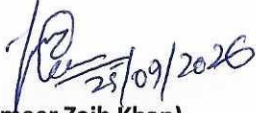


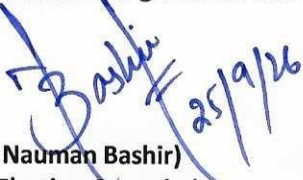
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- 14- Proper account shall be maintained in respect of Ballot Papers including used, unused, tendered, challenged or spoiled Ballot Papers.
- 15- The Officer designated by the Election Commission shall decide about the challenged Votes after verification of necessary information before the official announcement of the results.
- 16- Counting of Votes shall take place immediately after the Polling Hours under the supervision of Polling Officer in the presence of candidates and/or their Polling Agents.
- 17- Provisional results shall be declared by the Polling Officer immediately after the counting of Votes is completed on all Polling Stations/Booths.
- 18- In the event of equality of Votes between two or more candidates the result shall be decided on the basis of a draw conducted by the Polling Officer in the presence of candidates and/or their Polling Agents and a record of the result thereof shall be made.
- 19- Having completed the counting and compilation of results, the record pertaining to the Elections shall be sealed and signed by the Polling Officer shall be handed over to the Secretary General for safe custody.
- 20- The official announcement of results shall be made in the **Annual General Meeting (AGM)** which would be held for this purpose.
- 21- The Election Schedule is also available at the website of POEPA (www.poepa.com.pk). In case of any clarification, the Voters may contact the Central Office for guidance and assistance.


(Mr. Ameer Zaib Khan)
Member Election Commission


(Mr. Ch. Nauman Bashir)
Member Election Commission


(Mr. Syed Asad Abbas Kazmi)
Member Election Commission

CIRCULATION

- (I) The Regulator, Directorate General Trade Organizations, Government of Pakistan, Islamabad.
- (II) Members of Election Commission
- (III) Website of POEPA.

