

# PAKISTAN OVERSEAS EMPLOYMENT PROMOTERS ASSOCIATION

LICENSED BY: MINISTRY OF COMMERCE, GOVERNMENT OF PAKISTAN

## MINUTES OF MEETING OF THE EXECUTIVE COMMITTEE HELD ON FRIDAY, 3rd DEC 2022 AT 2:00 PM AT POEPA HEAD OFFICE ISLAMABAD.

Respected Members,

The meeting Chaired by the Chairman, Mr. Aijaz Ahmed was held in the Meeting Room of POEPA Head office, ISLAMABAD on Saturday, 3<sup>rd</sup> December, 2022. Following officials and members had participated in the meeting:-

1. Mr. Aijaz Ahmed (Chairman)
2. Mr. Hafiz Faheem Iqbal (Senior Vice Chairman)
3. Mr. Asad Hafeez Kiyani (Vice Chairman)
4. Mr. Shakeel Ahmed Abbasi (Member, E .C)
5. Mr. Khawaja Khalid Ayaz (Member, E .C)
6. Mr. Waris Ali Khokhar (Member, E .C)
7. Mr. Syed Nizar Shah (Member, E .C)
8. Mr. Abdul Rasheed Bhatti (Member, E.C)
9. Mr. Babar Feroz (Member, E .C)
10. Mr. Nawaz Khan (Member, E.C)
11. Mr. Shujaat Ali (Member, E .C)
12. Mrs. Rukhsana Asghar (Member, E .C)
13. Mr. Syed Rehmat Ali Shah (Member, E .C)
14. Mrs. Sofia Iqbal (Member, E .C)
15. Mr. Shahbaz Zeb Khan Secretary General, POEPA

The meeting deliberated on the following agenda items:-

<b>AGENDA NO.1</b>	<b>APPROVAL OF ACCOUNTS &amp; MINUTES OF MEETING NOV 2022</b>
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**Decision:** The executive committee discussed and approved the accounts and minutes of the previous meeting held in Nov 2022. This means that the committee reviewed and confirmed the accuracy of the financial records and the summary of events and decisions made at the previous meeting.



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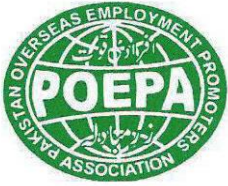
<b>AGENDA NO.2</b>	<b>BREFING OVER THE PAST MONTH ACTIVITES AND MEETINGS</b>
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The chairman provided a briefing on the various meetings and activities that took place over the past few months. These included a meeting with the State Bank of Pakistan to discuss the issuance of FORM-7 bank certificates from all scheduled banks in Pakistan. This is likely a requirement for Overseas Employment Promoters (OEPs) to be able to operate in Pakistan and provide services to potential overseas workers. The chairman also mentioned a meeting with the Protectorate Rawalpindi to resolve issues related to the area of jurisdiction. Specific issues were discussed in this meeting, but it may have involved clarifying the responsibilities and authority of POEPA and the Protectorate office in certain areas. The chairman also mentioned meetings with government officials including SAPM, MOPHRD Mr. Sardar Saleem Haider and Federal Minister Mr. Sajid Hussain Turi. It is likely that these meetings focused on matters related to overseas employment and the policies and procedures governing it. The chairman also discussed meetings with QVC to address appointments issues and provide a specific quota for OEPs members. QVC stands for the Quota Verification Cell, which is responsible for verifying and approving quotas for overseas employment. The chairman also mentioned a meeting with the DG NAVTTC in Karachi to address issues related to the implementation of the Skill verification program and the enhancement of assessment centers. NAVTTC stands for the National Vocational and Technical Training Commission, which is responsible for managing and regulating vocational training in Pakistan. Finally, the chairman mentioned a meeting with the DG Middle East Ministry of Foreign Affairs. It is likely that this meeting focused on matters related to overseas employment and the policies and procedures governing it in the Middle East region.

<b>AGENDA NO.3</b>	<b>OEP REGISTRATIONS IN SAUDI CONSULTATE AND EMBASSY</b>
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### Decision

The executive committee discussed the ongoing efforts to obtain OEP registration at the Saudi Consulate in Karachi and the Islamabad Embassy. POEPA is working diligently to get this done as soon as possible. OEP registration is likely a requirement for OEP to be able to operate as an



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Overseas Employment Promoter and provide services to potential overseas workers in Saudi Arabia.

<b>AGENDA NO.4</b>	<b>MATTER OF AMENDMENTS IN THE EMIGRATION RULES</b>
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## Decision

The executive committee discussed the matter of amendments to the Emigration Rules 1979 and decided to constitute a committee, chaired by Mr. Aqeel Awan, to follow up on this issue with the Ministry of OP & HRD through the federal minister. The Emigration Rules 1979 are a set of regulations governing the process of overseas employment in Pakistan. It is likely that the executive committee is seeking to make changes or updates to these rules in order to improve the process and better protect the rights of overseas workers.

<b>AGENDA NO.5</b>	<b>QVC RELATED MATTERS</b>
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## Decision

The chairman provided a briefing on the meetings held with the management of QVC, COO Mr. Ali Kamal, to establish a permanent mechanism for QVC appointments on a regular basis to avoid backlog. QVC stands for the Quota Verification Cell, which is responsible for verifying and approving quotas for overseas employment. It is likely that the executive committee is seeking to establish a more efficient and reliable process for obtaining quotas for overseas employment in order to better serve the needs of OEPs and potential overseas workers.

<b>AGENDA NO.6</b>	<b>DECISION OVER POEPA REGIONAL OFFICES</b>
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## Decision

The executive committee discussed the issue of POEPA's regional offices and made several decisions regarding them. The Karachi regional office was decided to enter into a rent agreement

Page 3 of 6



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and start paying rent from Jan 2023 in the official account of POEPA. This means that POEPA has agreed to pay rent for the use of the office space in Karachi starting in January 2023. The amount of rent to be paid was unanimously decided to be **Rs. 50,000** per month.

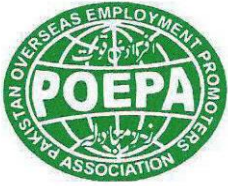
The situation regarding the Rawalpindi office remains unresolved. The chairman was assigned the task of resolving this issue by the next meeting. It is not clear what specific issue needs to be resolved, but it could involve finding a new location for the office or resolving a dispute over the current office space. If the issue is not resolved by the next meeting, POEPA will take legal action against any person involved in the dispute and illegal possession of POEPA assets in Rawalpindi.

As for the Peshawar office, Mr. Nizar Shah, a member of the executive committee, was assigned the task of resolving the issue by the next meeting. If the issue is not resolved by that time, the executive committee will make a decision on the matter.

AGENDA NO.7	FORMATION OF STANDING COMMITTEES FOR POEPA
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## Decision

- The executive committee unanimously resolves to form standing committees at the zonal level to address issues related to Protectorate offices, FIA, and other matters within their area of jurisdiction.
- Nominations for membership on the standing committees will be collected from each zone.
- The standing committees will be responsible for addressing and resolving issues related to Protectorate offices, FIA, and other matters within their area of jurisdiction.
- The standing committees will report their progress and recommendations to the executive committee on a regular basis.



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<b>AGENDA NO.8</b>	<b>GERRY'S OFFICE IN MULTAN</b>
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The chairman provided an update on the efforts to establish a Gerry's office in Multan. He discussed the issue with the COO, Mr. Ali Kamal, and was informed that the Gerry's management is working on it and is hopeful that they will be able to open an office in Multan soon. This is likely due to the increasing pressure and workload that Gerry's is experiencing, as well as the frequent requests for an office in Multan. Gerry's is a company that provides services related to overseas employment, such as processing visas and handling documentation. It is expected that the proposed office in Multan will provide biometric services, similar to what is offered at other Saudi visa facilitation offices in Pakistan. This will enable Gerry's to meet the growing demand for services in the region and provide convenient and efficient services to potential clients.

<b>AGENDA NO.9</b>	<b>TA/DA FOR CHAIRMAN</b>
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## Decision:

The issue of TA/DA (travel allowance/daily allowance) for executive committee members was discussed at the meeting. Mr. Khwaja Khalid Ayaz and Mr. Nawaz Khan had declined to receive any TA/DA for attending the executive committee meetings, and their decision was seconded by other members. However, the executive committee unanimously resolved to reimburse the chairman, Mr. Aijaz Ahmed, for the airfare incurred for attendance at executive committee meetings. The decision to reimburse the chairman's airfare was based on the argument that increasing airfares are a financial burden for him, as he travels from Karachi to attend the meetings. Mr. Aijaz Ahmed, will be entitled to receive/reimburse airfare incurred for the attendance of executive committee meetings.

<b>AGENDA NO.10</b>	<b>SECRETARY GENERAL REQUEST FOR SALARY INCREMENT &amp; ALLOWANCES</b>
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The issue of remuneration and allowance in the salary of the secretary general was discussed at the executive committee meeting. The secretary general requested for an increase in salary and allowances in light of the rising rate of inflation and the lucrative

Page 5 of 6



# PAKISTAN OVERSEAS EMPLOYMENT PROMOTERS ASSOCIATION

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offers being made by other countries to skilled Pakistani workers. The executive committee recognized the need to review the existing salary and allowances structure and make necessary improvements. The committee will consider the secretary general's request and other relevant factors in making its recommendations. The executive committee recommended that this matter be included in the agenda for the next meeting. The executive committee will then review the recommendations and make a final decision on the matter.

CC:

1. Regulator TOs, Directorate General of Trade Organization.
2. All members of Executive Committee.



(Shahbaz Zeb Khan)  
Secretary General.