



PAKISTAN OVERSEAS EMPLOYMENT PROMOTERS ASSOCIATION

LICENSED BY: MINISTRY OF COMMERCE, GOVERNMENT OF PAKISTAN

MINUTES OF MEETING OF THE EXECUTIVE COMMITTEE HELD ON TUESDAY 24th

NOV 2020 AT 02:00 PM POEPA HEAD OFFICE ISLAMABAD.

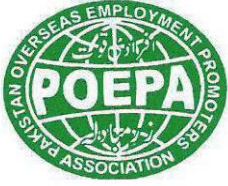
Respected Members,

1. The meeting Chaired by the Chairman, Mr. Muhammad Usman was held in the Meeting Room of POEPA Head office, ISLAMABAD on Tuesday, 24th Nov 2020.

Following officials and members had participated in the meeting:-

1. Mr. Muhammad Usman (Chairman)
2. Mr. Capt Naseem Akhter Mehmood (Senior Vice Chairman)
3. Mr. Mikaeel Khan Bangash (Vice Chairman)
4. Mr. Munawar Agha (Member, E.C)
5. Mr. Muhammad Feroz Khan (Member, E.C)
6. Mr. Muhammad Ashraf Khan Bilal (Member, E.C)
7. Mr. Gul Faraz Khan (Member, E .C)
8. Mr. M. Rafiq Janjua (Member, E .C)
9. Syed Athar Iqbal (Member, E .C)
10. Mr. Muhammad Idress Chaudhry (Member, E .C)

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11. Mr. Sheikh Ali Sher (Member, E .C)
12. Chaudhry Asif Hussain (Member, E .C)
13. Muhammad Riaz Khan (Member, E .C)
14. Mr. Dawood Khan (Member, E .C)
15. Qaiser Naeem Malik (Member, E .C)
16. Ghulam Hassan Jhangail (Member, E .C)
17. Khalid Javed Malik (Member, E .C)
18. Qaiser Mehmood Kiani (Member, E .C)
19. Syed Khalid Jamal (Member, E .C)
20. Mr. Shahbaz Zeb Khan Secretary General, POEPA

The meeting deliberated on the following agenda items:-

AGENDA	Approval of accounts of incurred expenses in the month of OCT-2020 &
NO.1	Minutes of Meeting (12th Oct 2020)

The executive committee had thoroughly examine the expenses occurred in the preceding month of OCT-2020, the account sheets were circulated among all the members for scrutiny & perusal, after the discussion over all the head of accounts the committee had unanimously approved the accounts for the month of OCT-2020, Secretary General had highlighted the necessary expenditures required for office equipment for PVC card printings, Multi-purpose Printer, photocopier & New Desktop

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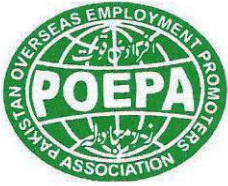
systems. The quotations for the required equipment were circulated among the committee members.

Decision:

The executive committee has unanimously approved the expenses occurred in the preceding month OCT-2020. Furthermore the committee had approved the expenditures required for office equipment, PVC card printer, Multi-Purpose Printer Photocopier & advanced desktop PCs with wide screen LEDs requisite for designing.

Agenda No.2	Briefing about meeting with Saudi Embassy Islamabad & proper functioning of Visa Endorsement in Saudi Consulate Karachi
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Chairman had given the briefing over the meeting held in Saudi Consulate Islamabad on Monday At 11:00 A.M, he told the members that meeting was quite prolong, meanwhile 9-agenda points were discussed in detail which took one & half hour. All problems & issues were put forward; it was briefed to the consulate that all the business of employment visas, had been transferred to Karachi consulate due to these unnecessary objections & hurdles implemented by the Islamabad Consulate section. Chairman had told the honorable Head of consulate sections that 700 passports were endorsed within a day as the work is re-opened in Karachi consulate. The Karachi consulate is facilitating its stakeholders and eradicating all the hurdles, they had promoted smooth functioning in the visa endorsement procedures. The question is why the Islamabad consulate section had failed to provide the same facilitation and smooth functioning same as Karachi consulate is providing to its recipients & patrons. The Head of Consulate section had promised to streamline all the unnecessary hurdles such as requirement of driving license from the specific city, letter for extension of visa



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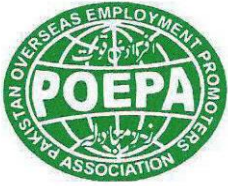
is not required. Moreover registration of new & pending OEP licenses was discussed & it was committed that issuance of new registration will be started in the short period of time. POEPA was directed to collect all the pending or new registration files and submit it in groups as per the directions of the consulate. Further the issue of User-ID & login was discussed and it was told that IT department staff is on break, as soon as they join these issues in the User-ID, Login will be resolved without any further delay.

Due to inactivity in the COVID-19 pandemic, the USER IDs & Passwords which were not functioning, such blocked USER-IDs & password requests will be resolved in a little while as the embassy staff & IT department get properly operational. OEP will submit its old user ID & password & a request to resolve their payment password issue.

Blacklist agencies will be re-opened, on submission of apology letters by the OEP on its company's letterhead. In case of expired passports, cancellation letter is required, new online E-number & medical will be re-issued on the new passport number and visas will be endorsed on the renewed passports.

In case of Driver Visas, driving licenses from any city of Pakistan will be accepted without any objection, furthermore Driving License must be opened online, in case online record is not shown, OEP will submit an undertaking for responsibility of such driving licenses are genuine not fake. Photocopy of Final Exit paper is acceptable, the online information must be shown on the website.

In case of lost passport, the submission of Newspaper Advertisement & FIR for lost passport along with an undertaking by OEP that the Advertisement & FIR attached with the case are genuine.



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Agenda No.3	Membership cards printing machines & equipment quotations approval
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The Secretary General had circulated the quotations for the office equipment & machines among the committee members for perusal & approval, the rates, quality & functionality of the equipment was discussed in detail and briefed to the presiding members.

DECISION:

The executive committee had unanimously approved the least quoted prices of the quotations & grants the approval for the purchase of the required office equipment & machines.

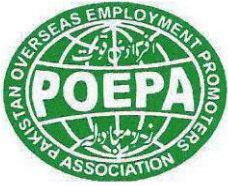
Agenda No.4	Updates regarding Proposed amendments in Emigration Rules 1979 & meeting with Federal Secretary Ministry OP & HRD.
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The Chairman had briefed that the proposed amendments in Emigration Rules 1979 is pending for the approval of the Ministry OP & HRD. Ministry has agreed to approve Rs.17000/- as service charges of OEP, but there are other reservations which are needed to discuss in a meeting with the Federal Secretary. For this purpose DG bureau of Emigration had committed to convene a meeting with Federal Secretary in coming days to finalize the proposed amendments and enable Ministry to grant the approval.

DECISION:

It has been decided that POEPA Chairman along with executive committee members will held a meeting with the Federal Secretary to resolve all the reservations and develop mutual consensus over the

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proposed amendments to finalize the required amendments in the Emigration Rules 1979.

Agenda No.5	PRA & PROFESSIONAL TAX
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In pursuance of the PRA sales tax revision notifications/orders OEPs can apply for new registrations, pay the taxes with 5% tax rates. LHC order can be pursued for the waiver of the outstanding dues through de-registration or if the procedure laid down in section-27 of compulsory registration in the PRA sales tax on services 2012 is not followed. Moreover Professional sales tax is under the authority of Excise and Taxation which comes under the jurisdiction of Finance Ministry Punjab. POEPA will write a letter to Finance Minister Punjab for a meeting to discuss the both outstanding waiver of PRA & rate of unusual increment in the professional tax.

There was no further point to discuss. The meeting was adjourned with the greetings from/to the Chair.

CC:

1. Regulator TOs, Directorate General of Trade Organization.
2. All members of Executive Committee.



(Shahbaz Zeb Khan)
Secretary General.