



PAKISTAN OVERSEAS EMPLOYMENT PROMOTERS ASSOCIATION

LICENSED BY: MINISTRY OF COMMERCE, GOVERNMENT OF PAKISTAN

MINUTES OF MEETING OF THE EXECUTIVE COMMITTEE HELD ON

THURSDAY, 1st July 2021 AT 02:00 PM PC BHURBAN MURREE.

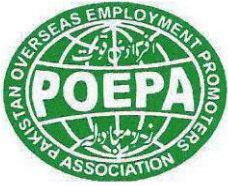
Respected Members,

1. The meeting Chaired by the Chairman, Mr. Muhammad Usman was held in the Meeting Room of POEPA Head office, ISLAMABAD on Thursday, 1st July 2021.

Following officials and members had participated in the meeting:-

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|-----------------------------------|------------------------|
| 1. Mr. Muhammad Usman | (Chairman) |
| 2. Mr. Capt Naseem Akhter Mehmood | (Senior Vice Chairman) |
| 3. Mikaeel Khan Bangash | (Vice Chairman) |
| 4. Mr. Syed Athar Iqbal | (Member, E .C) |
| 5. Mr. Munawar Agha | (Member, E.C) |
| 6. Mr. M. Rafiq Janjua | (Member, E .C) |
| 7. Mr. Sheikh Ali Sher | (Member, E .C) |
| 8. Mr. Muhammad Riaz Khan | (Member, E .C) |
| 9. Mr. Dawood Khan | (Member, E .C) |
| 10. Mr. Umer Iqbal Warraich | (Member, E .C) |
| 11. Mr. Qaiser Naeem Malik | (Member, E .C) |
| 12. Mr. Ghulam Hassan Jhangail | (Member, E .C) |
| 13. Mr. Muhammad Feroz Khan | (Member, E.C) |
| 14. Mr. Qaiser Mehmood Kiani | (Member, E .C) |
| 15. Syed Khalid Jamal | (Member, E .C) |
| 16. Mr. Umer Iqbal | (Member, E.C) |

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| 17. Mr. Badar-ud-Duja | (Member, E.C) |
| 18. Mr. Raja Hamid Qayyum | (Member, E.C) |
| 19. Mr. Munir Hussain Sherazi | (Member, E.C) |
| 20. Mr. Muhammad Kabeer | (Member, E.C) |
| 21. Mr. Shahbaz Zeb Khan | Secretary General, POEPA |

The meeting deliberated on the following agenda items:-

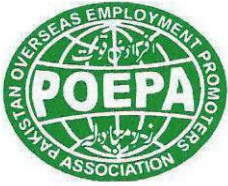
AGENDA	Approval of accounts of incurred expenses in the month of (June 2021) &
NO.1	Minutes of Meeting (June 2021)

The executive committee had thoroughly examine the expenses occurred in the preceding month of June 2021, the account sheets were circulated among all the members, Secretary General had briefed all the expenditures occurred in the aforementioned months for scrutiny & perusal, after the discussion over all the head of accounts the committee had unanimously approved the accounts for the month of June 2021.

Decision:

The executive committee has unanimously approved the expenses occurred in the preceding month of June 2021. Furthermore the committee had approved the Minutes of meeting of 9th June 2021.

Agenda	Announcement of Election Schedule 2021-22
No.2	



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The Election Schedule prepared by the Secretary General in accordance with the act and rules prescribed in the TOA & TOR 2013, committee had thoroughly discussed and examined all the events cited in the Election Schedule made for POEPA Elections 2021-22.

Decision:

The executive committee had unanimously approved to announce the Election Schedule dated 1st July 2021, and had approved the Election Schedule made in compliance of the prescribed TOA & TOR 2013, following the dissemination of information on the website and official WhatsApp group of the association. Copy of the announcement and Election Schedule copies may be forwarded to Regulator Trade Organizations.

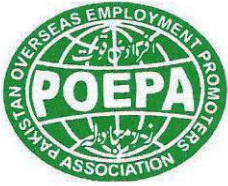
Agenda No.3	Appointment of Election Commission 2021-22.
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With the approval of the Election Schedule as provided in the Rule 14, the executive committee of the association had appointed the following members of Election Commission subject to the following conditions, namely :-

Election Commission 2021-22

1. Mr. Raja Mehmood M/s Al-Mansoor Enterprises
2. Mr. Iqbal Hussain M/s Al-Sadaf Traders
3. Mr. Sardar Naseem M/s Asiatic Manpower

(a) the commission comprises three members;



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- (b) the members so appointed have submitted their consent in writing to their appointment as such;
- (c) the members of the commission, so appointed, have not held any office of the respective trade organization for the preceding two years;
- (d) the member of the commission shall not be entitled to become a candidate in the election, he is conducting;
- (e) the members of the commission shall be independent, impartial and non-partisan; and
- (f) the members of commission shall not canvass for any of the candidates or panels contesting the elections, they are conducting.

The Election Commission shall be in charge of all arrangements connected with conduct of elections as prescribed in the Rules 17 of Trade Organization Rules 2013.

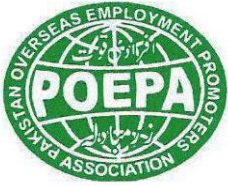
DECISION:

The Executive Committee had unanimously approved the nomination and had appointed the aforementioned members of POEPA as members of the Election Commission for the to be in charge all arrangements connected with conduct of POEPA Elections 2021-22, in accordance with regulations, as laid under the Rule 17 of the TOR 2013 .

Agenda No.4	Agenda for AGM
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The Secretary General had given the briefing over the Agenda of the AGM, and asked for the approval of the following agenda issued as per the law TOA & TOR 2013.

1. Announcement of official result of POEPA elections for the year 2019-20.
2. Oath taking of newly elected members Executive Committee and office bearers.
3. Briefing on performance and goals achieved of the outgoing executive committee & office bearers.



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4. Approval of Audited financial statements for the fiscal year 2020-21.
5. Distribution of performance awards and appreciation certificates to association staff.
6. Handing and taking over charge by the ex- office bearers & executive committee to newly elected office bearers and executive committee.

Decision

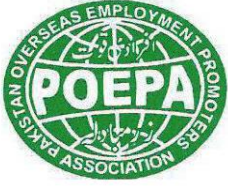
The committee had unanimously approved the agenda for AGM & further decided that the abovementioned agenda along with Audited Accounts for the fiscal year 2020-21 & intimation/invitation of Annual General Meeting 2021, will be circulated among the General body 21 days prior to the date of AGM that would be 5th Sep 2021 as per the issued Election schedule 2021-22.

Agenda No.5	Expulsion of member of Executive Committee due to non-attendance as prescribed in the Article 29 of the M& AOA of POEPA
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The Executive committee was briefed about the non-attendance of three consecutive meetings of **Mr. Gohar Sharif M/s Company for Recruitment and Export of Workers SMC Pvt Ltd** without any leave of absence. Therefore, the member is eligible for expulsion or deems to be ceased from membership of the executive committee as prescribed in the Article 29 of the Memorandum & Articles of Association of POEPA.

Decision:

The executive committee had decided to pursue the prescribed Article 29, and had unanimously approved the expulsion of **Mr. Gohar Sharif M/s Company for**



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Recruitment and Export of Workers SMC Pvt Ltd as the member had failed to attend any meeting of the Executive Committee for the year 2020-2021.

There was no further point to discuss. The meeting was adjourned with the greetings from/to the Chair.

CC:

1. **Regulator TOs, Directorate General of Trade Organization.**
2. **All members of Executive Committee.**



(Shahbaz Zeb Khan)
Secretary General.