



PAKISTAN OVERSEAS EMPLOYMENT PROMOTERS ASSOCIATION

LICENSED BY: MINISTRY OF COMMERCE, GOVERNMENT OF PAKISTAN

MINUTES OF MEETING OF THE EXECUTIVE COMMITTEE HELD ON Monday 12th

Oct 2020 AT 02:00 PM POEPA HEAD OFFICE ISLAMABAD.

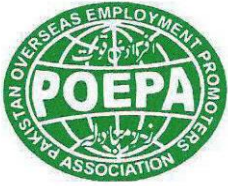
Respected Members,

1. The meeting Chaired by the Chairman, Mr. Muhammad Usman was held in the Meeting Room of POEPA Head office, ISLAMABAD on Monday, 12th OCT 2020.

Following officials and members had participated in the meeting:-

1. Mr. Muhammad Usman (Chairman)
2. Mr. Capt Naseem Akhter Mehmood (Senior Vice Chairman)
3. Mr. Mikaeel Khan Bangash (Vice Chairman)
4. Mr. Munawar Agha (Member, E.C)
5. Mr. Muhammad Feroz Khan (Member, E.C)
6. Mr. Muhammad Ashraf Khan Bilal (Member, E.C)
7. Mr. Abdul Ghafoor Khan (Member, E.C)
8. Mr. Gul Faraz Khan (Member, E .C)
9. Mr. M. Rafiq Janjua (Member, E .C)
10. Mr. Muhammad Idress Chaudhry (Member, E .C)

Page 1 of 10



PAKISTAN OVERSEAS EMPLOYMENT PROMOTERS ASSOCIATION

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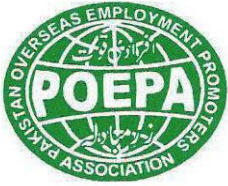
11. Mr Umer Iqbal (Member, E .C)
12. Mr. Muzaffar Hussain Khan (Member, E .C)
13. Mr. Sheikh Ali Sher (Member, E .C)
14. Chaudhry Asif Hussain (Member, E .C)
15. Ghulam Hassan Jhangail (Member, E .C)
16. Badr ud Duja (Member, E .C)
17. Muhammad Kabeer (Member, E .C)
18. Abdul Rasheed Ch. (Member, E .C)
19. Khalid Javed Malik (Member, E .C)
20. Qaiser Mehmood Kiani (Member, E .C)
21. Syed Khalid Jamal (Member, E .C)
22. Sarfraz Zahoor Cheema (Ex-officio)
23. Mr. Shahbaz Zeb Khan Secretary General, POEPA

The meeting deliberated on the following agenda items:-

AGENDA NO.1	Approval of accounts of incurred expenses in months July to Sep 2020
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The executive committee had thoroughly examine the expenses occurred in the preceding month of JULY -SEP 2020, the account sheets were circulated among all the members for scrutiny & perusal, after the discussion over all the head of accounts the

Page 2 of 10



PAKISTAN OVERSEAS EMPLOYMENT PROMOTERS ASSOCIATION

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committee had unanimously approved the accounts for the month of JULY -SEP -2020, Secretary General had highlighted the necessary expenditures required for office furniture requirement of Chairs and tables.

Decision:

The executive committee has unanimously approved the expenses occurred in the preceding months JULY-SEP-2020 & upcoming necessary expenses in OCT 20.

Agenda No.2	Membership management database and software with the approval of installment payment as per contract
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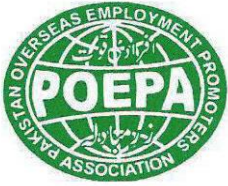
Secretary General had briefed the house that the requirement of membership management database and software has become our foremost necessity to properly manage POEPA membership records and to avoid any human errors made due to manual data entry system. He further given the detail of the utilities and user interface of the new software which will be operational before the membership renewals of the year 2021, this software will provide following features:

- a) Office management module (Chart of accounts , Journal entries , vouchers)
- b) Membership Management Module
- c) Reporting.
- d) Web Based Online software version.

The members had suggested giving us a detailed presentation in the next upcoming meeting, about the user interface of the management software. It was suggested to develop a mobile application as well to make it more convenient for the members.

DECISION:

Hence it has been unanimously resolved to pursue the developments in the management software at the earliest and present it in the next E.C. meeting, further the



PAKISTAN OVERSEAS EMPLOYMENT PROMOTERS ASSOCIATION

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E.C had unanimously approved the payment of the first installment 50% of the total payment & directed to complete it before the time of upcoming membership renewals.

Agenda No.3	Discussion regarding DG Bureau Meeting
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The Chairman had briefed the presiding members of the committee about the agenda of the meeting needs to discussed with the DG bureau some imperative issues, all the points were explained before the committee and suggestions were asked by the house, the agenda was circulated among the members and members to attend this meeting were nominated and noted down by the Secretary General to inform them to attend this meeting on 13th Oct 2020 at 2:00 P.M in the meeting room of Bureau of Emigration office.

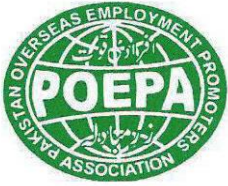
DECISION:

After the detail discussion over the agenda and more addition of some important issues, it was unanimously approved by the committee members.

Agenda No.4	Re-Functioning of Saudi Consulate Islamabad & Karachi
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The Chairman had briefed that the consulate will get operational within some time, but the fresh visas will endorsement will remain pending for few months as for now consulate will start processing cancelled visas, it was directed to Secretary General to write a meeting appointment letter to Ambassador Saudi embassy Islamabad.

DECISION:



PAKISTAN OVERSEAS EMPLOYMENT PROMOTERS ASSOCIATION

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It has been decided that for the facilitation of OEPs and resolve of the current state of affairs and business developments, it is decided to convene a meeting with Saudi Embassy Islamabad and Karachi consulate as soon as the consulates are operational. For this purpose letter for meeting appointment must be posted.

Agenda No.5	Membership card printing machines& equipment approval
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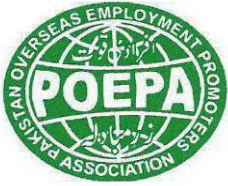
In pursuance of the membership certificate and cards issuance simultaneously at the time of issuance of membership renewal, the secretary General has raised the importance of the equipment required for printing of Membership cards at the office premises rather outsourcing it to any third party.

Decision:

It has been decided unanimously to acquire at least three quotations for best card printing machines and equipment from the market. The committee will decide to buy the equipment after the presentation of quotations in the upcoming meeting of E.C.

Agenda No.6	Updates on State Bank matter for remittance on work visa processing fee
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The Chairman had identified the developments of liaison with the State Bank of Pakistan for an account for OEPs for remittance on work visa processing fee. This matter was taken up to the ministry and Bureau had followed the matter in the



PAKISTAN OVERSEAS EMPLOYMENT PROMOTERS ASSOCIATION

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previous tenure, but due to COVID-19 we were unable to pursue the matter for last 6 months. It is required to follow up the matter again and hold a meeting with the concerned authorities in the SBP to develop this system of remittance on account of work visa processing fee.

DECISION:

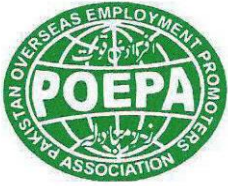
Henceforward all the members were assured and supported the initiative of POEPA with the SBP. It was decided to write the letter and with reference to the older correspondence and pursue this essential requirement to be operational within this year.

Agenda No.7	Proposed amendment in the Emigration Rules 1979
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The chairman had briefed the members regarding new proposed amendments and the copy of the proposed draft of amendments was circulated among the members to give their suggestions in the 13th Oct 2020 meeting with the DG Bureau.

Decision:

It was decided that POEPA will take up this matter with the Ministry & will hold a meeting with the Federal secretary Ministry of OP & HRD to expedite the matter and get the approval of the proposed amendments without any further delay.

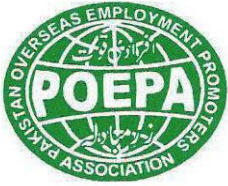


PAKISTAN OVERSEAS EMPLOYMENT PROMOTERS ASSOCIATION

LICENSED BY: MINISTRY OF COMMERCE, GOVERNMENT OF PAKISTAN

Agenda No.8	Status of Writ Petitions in IHC, LHC & SHC.
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The ex-officio Mr. Sarfraz Zahoor Cheema had given briefing over the writ petitions in Islamabad and Lahore High court, he told the members that W.P in LHC against PRA was decided on 10th Sep 2020 in which it was emphasized that PRA had followed illegal practice of issuance of show cause notices without registering OEPs with PRA. Therefore such show cause notices are illegal and not effective, and OEPs can pursue their individual cases through this court Order, they can get rid of all the outstanding dues levied by the Punjab revenue authority. The order was given on 10th Sep 2020, hence PRA has the time of one month for appeal against the order, if they failed to do so OEPs will have great relief of all their outstanding tax dues by applying through this court Order. In IHC W.P against OEC the Federal Secretary had not submitted their reply on hearing date and asked for the time to submit the reply, next date of hearing in IHC in this case is 3rd Dec 2020, and we have high hopes that we will be able to get a favorable decision in this case. The Chairman had given the briefing over the SHC hearing date on 9th Oct 2020, he told the members that the petitioners are not able to satisfy the court, it was only an effort to derail and sabotage the electoral process but they have gravely failed to do so. Our reply in the court was submitted in detail and the details of completion of electoral process were provided to the court. The court has asked the regulator to verify the completion of the election process and submit the report on the next hearing. It will be decided in the next after the submission of report by the Regulator Trade organizations.



PAKISTAN OVERSEAS EMPLOYMENT PROMOTERS ASSOCIATION

LICENSED BY: MINISTRY OF COMMERCE, GOVERNMENT OF PAKISTAN

Agenda No.9	Formation of different Sub Committees.
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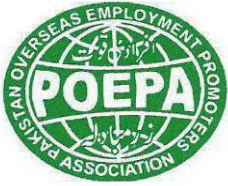
The committee has discussed over the issue related to different zones of OEP members and the communication gap remained in between the members, this indicates the importance of formation of subcommittees in all the concerned zones.

DECISION:

The executive committee has unanimously resolved to form sub committees within the jurisdiction of all 8 protectorate offices including newly formed Protectorates of D.G Khan & Sialkot. The subcommittee will be comprised & would be directed by the senior executive committee member of their associated zones.

Agenda No.10	POEPA official WhatsApp group for sharing information.
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The Chairman had highlighted the suggestions and frequently asked queries of the OEP members to form a community over the platform of WhatsApp like other associations and chambers, only for dissemination of information it would not be a discussion forum, it will only deliver all the necessary information the secretary General will be the admin of the group and will only post the letters, correspondences, information related to the OEP business community.



PAKISTAN OVERSEAS EMPLOYMENT PROMOTERS ASSOCIATION

LICENSED BY: MINISTRY OF COMMERCE, GOVERNMENT OF PAKISTAN

DECISION;

It has been decided that Secretary General will hire an IT company to form POEPA WhatsApp business groups of all valid OEP members on the priority basis.

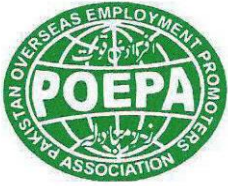
Agenda No.11	Approval of Nominations of FPCCI
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DECISION;

As per the preceding years POEPA nominates its members without the approval of the executive committee but this year Chairman had decided to put this decision on the approval of the executive committee, whereas the committee had then unanimously nominated Mr. Sarfraz Zahoor Cheema & Mr. Ikram-Ul-Haq Qureshi for the nomination of executive committee members of FPCCI.

Agenda No.12	POEPA regional offices
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The matter of POEPA regional offices were discussed in the meeting and the older pursuance and final notices sent to the incumbent holding illegal possession over the offices and nor eradicating the POEPA official assets were also discussed. The executive committee was told that POEPA regional office of Lahore is rented out at the the monthly rent of Rs. 26,000/- which will accordingly directly to POEPA account every month. Further the two offices of Rawalpindi were came in discussion, it was



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told that one office in Rawalpindi is vacated and can be rented out, The committee had suggested to rent out Rawalpindi office and acquire vacation of the other office in Rawalpindi which is in illegal possession of Aftab Khan M/s Islamabad Overseas, later it will be rented out after removal of illegal possession.

DECISION:

It was decided to rent out one Rawalpindi office and vacate the other through criminal proceedings (FIR) against the incumbent. The committee of two members Mr. Mikaeel Khan Bangash and Mr. Asad Hafeez Kiani was formed for Rawalpindi regional offices. As Vice Chairman Mr. Mikaeel Khan Bangash took the responsibility of launching FIR against Mr. Aftab Khan to vacate the office at the earliest. Further the Chairman took the responsibility of Karachi zone office and will convey the message to the person involved in illegal possession otherwise the criminal proceedings will be initiated against them after the approval of the executive in the next upcoming meeting.

There was no further point to discuss. The meeting was adjourned with the greetings from/to the Chair.

CC:

1. Regulator TOs, Directorate General of Trade Organization.
2. All members of Executive Committee.



(Shahbaz Zeb Khan)
Secretary General.